



PEO: Human Resource Service

Every business owner knows the positive impact of effectively managing his/her company's workforce - the organization's greatest resource. That's why, Odyssey OneSource helps you manage and face employee and management issues that can have a decisive impact on your business's health.

Odyssey's Human Resource Services helps you attract, motivate, and retain the most qualified employees and match them to the jobs for which they are best suited. When you think of human resources, it's not just about offering great benefits, but also reducing liability and increasing productivity. From employee handbooks to annual review policies, clients depend on Odyssey OneSource to help their companies proactively anticipate and avoid potential HR nightmares.

Odyssey OneSource helps you take your company to the next level by improving performance and ensuring that HR problems don't surprise you in the future.

Our range of HR services includes, but is not limited to:

- Human resources assessment
- Human Resources Information System (HRIS)
- Customized employee handbooks and employment policies
- Job description development and FLSA exemption analysis
- Compensation plan assistance*
- New hire processing and reporting
- Required labor posters
- Web-based electronic file maintenance
- On boarding process development
- Human resources best practices
- Recruitment process management*
- Pre-employment screening*
- Advice and assistance on hiring, firing and disciplinary actions
- Assistance with sexual harassment investigations and resolution
- Managing and attending hearings for EEO, unemployment, wage and hour claims on your behalf
- Extensive online, on-demand training library
- Conflict resolution services and support
- HR training and development (industry and client specific)
- Client relation events such as client appreciation events and Odyssey solutions executive roundtable
- Performance management guides and best practices
- Anti-harassment training
- Management based training and development (hiring, firing, performance management and discipline)
- HR Webinars and bi-monthly HR Advisor newsletter with updates on important employment laws and practical guidance on employment issues

*Additional fees may apply.

Performance Management & Employee Engagement

Today's environment presents numerous challenges: new technology, global competition and company downsizing. Hiring and retaining the best talent is as tough as it's ever been, with projections through 2012 indicating for the first time in U.S. history, the number of younger workers entering the labor market won't be enough to replace those who are leaving.

Employees need to be engaged and feel that they contribute to the goals of the organization. Providing and supporting performance management and employee engagement confronts these challenges head-on, ultimately impacting your bottom-line.

Odyssey OneSource's partnership with you provides a range of services in this area, including employee engagement surveys, continuing education and extension programs, needs analysis and plan of action.

Odyssey OneSource helps you manage your most important asset: your employees.

Give us a call today at 888.680.8800
to learn more or to schedule a free consultation.